

Account Opening Documents

Individual Business Operator

1. National ID Card
2. Commercial Registration or PhorPor. 20

Juristic Person

1. Limited Company / Public Limited Company

- Certificate of incorporation issued by Office of the Company Limited and Partnership Registration in no later than past six months
- Copy of minutes of the board of directors' meeting / letter of intention of account opening request and determination of authorized person and payment instruction condition
- Power of attorney, in case of a authorized person is not the juristic person's authorized director
- Copy of most updated list of shareholders
- W-9 Form (U.S. juristic person)
- Signature specimen of authorized signatories to instruct payment
- Copy of national ID card or house registration (in case an identity card does not indicate address)
 - All authorized signatories to instruct payment
 - All authorized persons to make transaction for juristic person
 - Shareholders with 25% or more shareholding
 - All authorized signatories of juristic person
 - Senior management
 - Beneficiary (if any)
- Memorandum of Association or Articles of Association (if any)
- Form Regarding The Transaction for Registering the Establishment or Form for Additional Registered Transaction and/or special resolution (if any)
- VAT Registration Certificate (if any)
- Letter of Ultimate Beneficiary Owner (if any)
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2. Limited Partnership / Registered Ordinary Partnership

- Certificate of incorporation issued by Office of the Company Limited and Partnership Registration in no later than past six months
- Copy of minutes of the board of directors' meeting / letter of intention of account opening request and determination of authorized person and payment instruction condition
- Signature specimen of authorized signatories to instruct payment
- Form W-9 (U.S. juristic person)
- Copy of national ID card or house registration (in case that an identity card does not indicate address)
 - All authorized signatories to instruct payment
 - Managing partner
 - Shareholders with 25% or more shareholding
 - Senior management
 - Beneficiary (if any)
- Letter of Ultimate Beneficiary Owner (if any)
- Power of attorney (if any)
- Agreement of partners or requirements (if any)

3. Group of Persons / Other Juristic Persons (if any)

- Certificate of incorporation and/or affidavit issued by regulator in no later than past six months
- Copy of minutes of the board of directors' meeting / letter of intention of account opening request and determination of authorized person and payment instruction condition
- Power of attorney, in case of a authorized person is not the juristic person's authorized director
- Signature specimen of authorized signatories to instruct payment
- Form W-9 (U.S. Juristic Person)
- Copy of national ID card or house registration (in case that an identity card does not indicate address)
 - All authorized signatories to instruct payment
 - Beneficiary (if any)
- Articles of association (if any)
- Tax payer ID card or document showing tax exemption (if any)
- Letter of Ultimate Beneficiary Owner (if any)