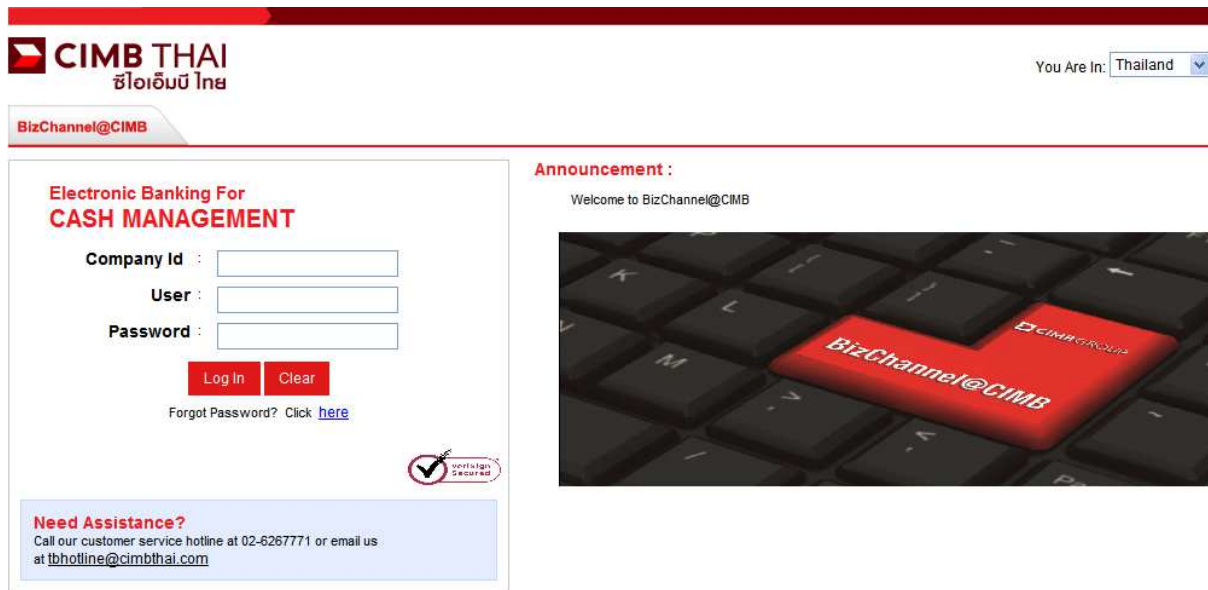


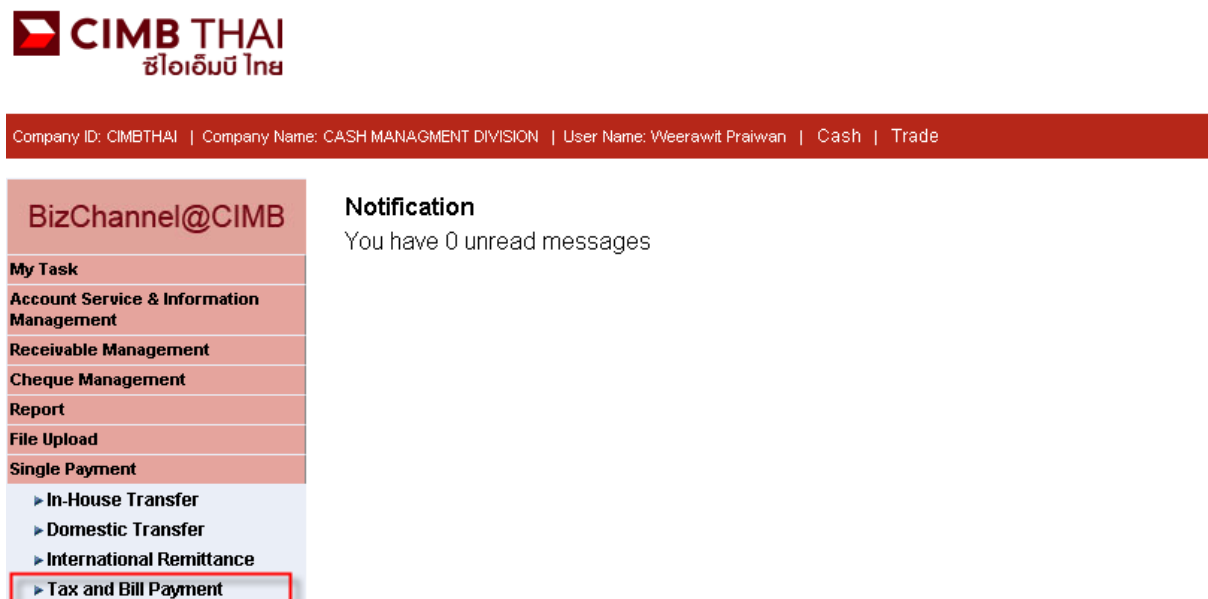
Single Payment Transfer for Tax Payment

- Single Payment means a payment transfer can be made in a single transaction
- Tax Payment means a transfer for payment of income tax

1. Log in to BizChannel@CIMB via the website: <https://www.bizchannel.cimbthai.com>.



2. Click on Single Payment menu and click on Tax and Bill Payment sub-menu.



3. After clicking on Tax and Bill Payment menu, there are two options provided for transaction creation as follows:

- 3.1 New means creation of transaction by newly Key-in
- 3.2 Template means creation of transaction by selecting from template previously created.

Select New Entry and then click on Continue button.

4. The system will display the screen for key-in transfer information. The details are as follows.

(* means required fields)

Tax and Bill Payment Entry	
On Behalf of Company*	CIMBTHAI - CASH MANAGMENT DIVISION ▼
Debit Account*	7001511570 - CIMB eCHANNEL(THB) Online Balance
Payee*	<input type="radio"/> Predefined Payee <input type="text"/> <input checked="" type="radio"/> New Entry <input type="checkbox"/> Save to Predefined Payee List Payee Name: <input type="text"/>
Amount*	THB 1,000.00
Value Date*	23/03/2017
Payee Information	
Billor Category*	Tax One Stop Service ▼
Billor*	REVENUE DEPARTMENT ▼
ID/TAX ID*	1234567890123 (9999999999999)
Control Code	123456789012345 (99999999999999)

- 4.1 On Behalf of Company means selection of a company to enter into a transaction (in case of having a subsidiary company’s account)
- 4.2 Debit Account means selection of a payer’s account number (click on the magnifying glass)
- 4.3 Payee means selection of a payee (Biller).
 - 4.3.1 Predefined Payee means selection of payee’s name from the recorded list (from section 4.4.2)
 - 4.3.2 New Entry means selection of payee’s name by clicking to select new Payee from Payee Information
- 4.4 Amount means entering the amount to be transferred
- 4.5 Value Date means entering the date on which the money transfer will be effected
- 4.6 Biller Category means selection of a group of payees. For tax payment, select Tax One Stop Service.
- 4.7 Biller means choosing the name of the payee
For tax payment, select the Revenue Department.
- 4.8 Reference 1 means entering reference code 1
For income tax payment, reference is Tax ID.
- 4.9 Reference 2 means enter reference code 2
For income tax payment, reference is the Control Code.

Tax and Bill Payment	
Tax and Bill Payment Entry	
On Behalf of Company*	CIMBTHAI - CASH MANAGEMENT DIVISION
Debit Account*	7001511570 - CIMB eCHANNEL (THB) Online Balance
Payee*	<input type="radio"/> Predefined Payee Payee Name: <input type="text"/> <input checked="" type="radio"/> New Entry <input type="checkbox"/> Save to Predefined Payee List
Amount*	THB 1,000.00
Value Date*	23/03/2017
Payee Information	
Biller Category*	Tax One Stop Service
Biller*	REVENUE DEPARTMENT
ID/TAX ID*	1234567890123 (9999999999999)
Control Code	123456789012345 (999999999999999)

5
6
Save As Template Confirm Back

5. After completing the transfer information, you can save them in the system. For the transaction frequently made, it can be saved by pressing the Save As Template button and the saved template will be shown in section 3.2
6. After completing the transfer information, you can create a transaction by pressing the Confirm button.
7. The system will display the transfer details such as payer’s account, payee 's name, the transfer amount, the effective date, etc. Then press Submit button.
8. Once the transaction has been submitted successfully, there will be a message awaiting approval of the transaction (blue letter). Press Done button.

Tax and Bill Payment

• Result Message : This transaction is waiting for approval

Tax and Bill Payment Result	
Transaction Reference No.	2112141293423255
Document Code	885456
On Behalf of Company	COMPANYTEST08
Debit Account	7001608446 / IPY OFLMHE VSPD (THB)
Billor	REVENUE DEPARTMENT
Payee Name	-
Reference 1	ID /TAX ID : 1234567890123
Reference 2	Control Code : 123456789012345
Amount	THB 1,000.00
Total Charges	THB 5.00
Total Debit Amount	THB 1,005.00
Value Date	14-12-2021

Created By: 08CORPMAKER
Created Date Time: 2021-12-14 10:50:30.72
Last Updated By:
Last Updated Date Time:

Workflow List Print Save As Done

9. You can check the transaction status after uploading by clicking on My Task menu,
 - Transaction Status sub-menu
 - Pending Account Validation status is waiting for the verification of the payee’s account number.



Company ID: COMPANYTEST07 | Company Name: บริษัท จีซีทีเอสเอสเอสเอส | User Name: maker1 | Cash | Trade

BizChannel@CIMB

My Task

- ▶ Pending Task
- ▶ Remote Approval
- ▶ Transaction Status
- ▶ Master Transaction Status

Transaction Status

Transaction Reference No. *

Document Code *

Batch / Customer Reference No. *

10. When the transaction status is changed to Pending Approval, it is waiting for approval of the transaction. Please notify the approver.

Transaction Status

Transaction Reference No. *

Document Code *

Batch / Customer Reference No. *

Date Range * Created Date Value Date

- (dd/mm/yyyy)

Service ▼

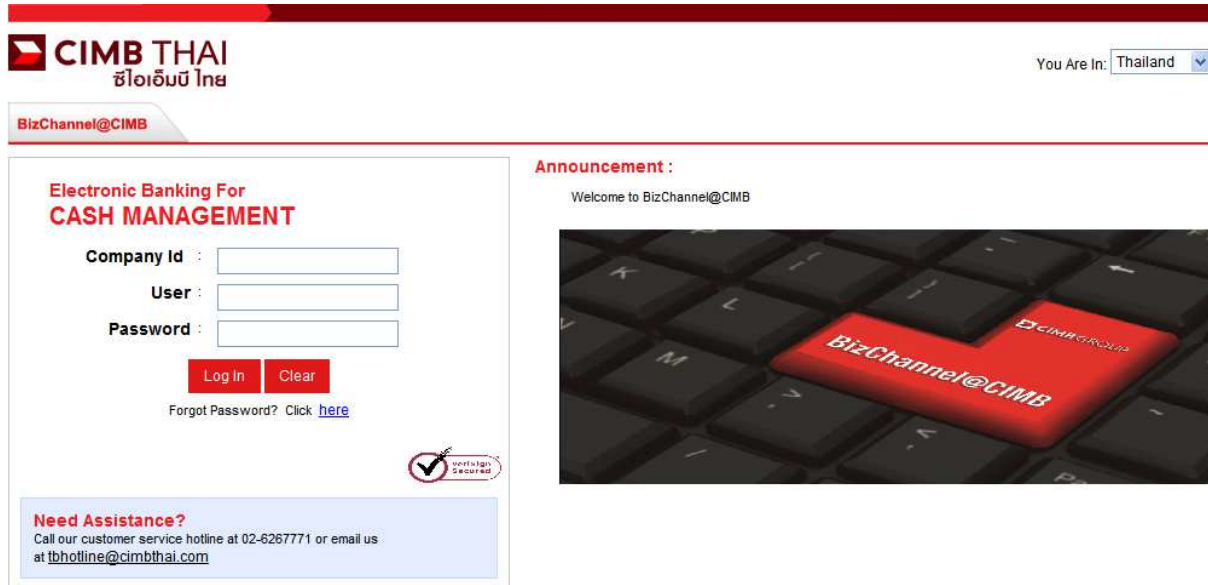
Company Account

Transaction Status ▼

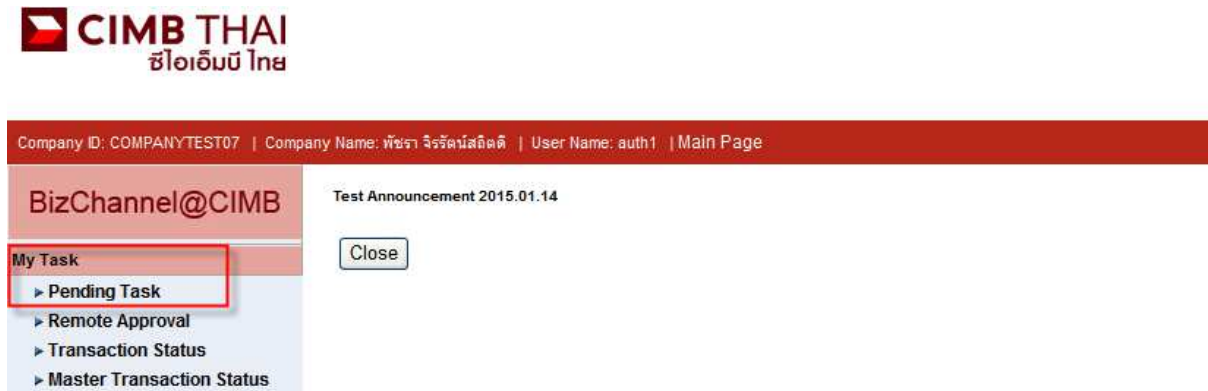
Last Action Date	Transaction Reference No.	Document Code	Batch / Customer Reference No.	Service	Company Account	Amount	Value Date	Transaction Status
06-01-2016 14:52:13	1601061548562736	935491		In-House Transfer - Direct Credit	8000167119, บริษัทหลักทรัพย์จัดการเงิน(THB)	THB 10.00	08-01-2016	Pending Approval

- Transaction Approval Process

11. The approver logs in to BizChannel@CIMB via the website <https://www.bizchannel.cimbthai.com>.



12. The approver can check the items pending approval by clicking on My Task menu, the Pending Task submenu.

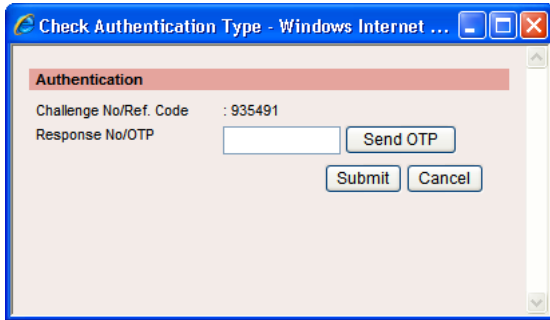


13. The system will display all files pending approval as well as the account number to debit and the balance of each transaction. If you do not want to check the details of payees, click on the box in front of the file and press Approve (several transactions can be approved at once).

All Task Listing		Verify / Approve								
Pending Task Listing										1 - 4 of 1 transaction(s)
No.	<input type="checkbox"/>	Created Date	Document Code	Batch / Customer Reference No.	Feature	On behalf of Company	Company Account	Transaction Amount	Maker User ID / Maker User Name	Status
1	<input checked="" type="checkbox"/>	06-01-2016 14:52:12	935491		In-House Transfer	COMPANYTEST07 / บริษัท จีวีเอ็มเอสเอสดี	8000167119 / บริษัทหลักทรัพย์ (THAI BART)	THB 10.00	07CORPMAKER / maker1	Approver Task Advance

After pressing Approve, press Send OTP button to send OTP to mobile phone.

Enter the OTP received in the Response No. OTP field and press Submit.



14. After pressing approve, the system will show Approval Status as A = Approved.

Verify / Approve													
Pending Task													
Payment Management													
No.	Created Date	Document Code	Batch / Customer Reference No.	Feature	On behalf of Company	Company Account	Beneficiary Account	Transaction Amount	Beneficiary Bank	Value Date	Maker User ID / Maker User Name	Status	Approval Status
1	06-01-2016 15:43:42	148036		In-House Transfer	COMPANYTEST07 / บริษัท จีรจิตน์สตีลดี	8000167119 / บริษัท พุชชงาสุธิษฐ์ (THAI BAHT)	7002635993 / สีโชนสี พลลพทีไม่ (THB)	THB 9.00	CIMB Thai	06-01-2016	07CORPMAKER / maker1	Approver Task Advance	A

*Note
 A = Approved
 P = Pending Approve
 S = Executed with Successful
 F = Executed with Failure
 R = Rejected
 D = Deleted
 W = Withdrawn

15. If you want to check the details of the payee first, click on Document Code.

All Task Listing											Verify / Approve		
Pending Task Listing											1 - 1 of 1 transaction(s)		
No.	<input type="checkbox"/>	Created Date	Document Code	Batch / Customer Reference No.	Feature	On behalf of Company	Company Account	Transaction Amount	Maker User ID / Maker User Name	Status			
1	<input type="checkbox"/>	06-01-2016 14:52:12	935491		In-House Transfer	COMPANYTEST07 / บริษัท จีรจิตน์สตีลดี	8000167119 / บริษัท พุชชงาสุธิษฐ์ (THAI BAHT)	THB 10.00	07CORPMAKER / maker1	Approver Task Advance			

16. The system will display more details such as the payer’s account, the payee ’s account, the payment amount, the transaction executor, approval conditions, etc.

In House Transfer	
In-House Transfer Pending Task Detail	
Transaction Reference No.	: 1601061548562736
Document Code	: 935491
On Behalf of Company	: COMPANYTEST07 / บริษัท จีซีเอ็นเอสดีเอส
Debit Account	: 8000167119 / บริษัทหลักทรัพย์ (THB)
Value Date	: 08-01-2016
Beneficiary Account Type	: Registered Account
Beneficiary Account	: 7002635993 / สาขาเชียงใหม่ (THB)
Amount	: THB 10.00
Total Fee	: THB 0.00
Total Actual Fee	: THB 0.00
Total Debit Amount	: THB 10.00
Service	: Direct Credit
Charge Instruction	: Our
Purpose Code	: Other (Credit)
Customer Reference No. 1	:
Customer Reference No. 2	:
Customer Reference No. 3	:
Payment Detail 1	:
Payment Detail 2	:
Payment Detail 3	:
Payment Detail 4	:
Beneficiary Notification	
Beneficiary Email	: Don't Send
Beneficiary Mobile Phone No.	: Don't Send
Beneficiary Fax No.	: Don't Send

Approval History List				
Approved Date	User Id	Status	User Level	
2016-01-06 14:52:12	07CORPMAKER	Created		
Approval Matrix List				
Schema	Number of Approval	Number of User	Company	User Group
SchemaA	1	1	บริษัท จีซีเอ็นเอสดีเอส (COMPANYTEST07)	GroupA
		OR		
SchemaB	1	1	บริษัท จีซีเอ็นเอสดีเอส (COMPANYTEST07)	GroupB
Approver List				
User Group	User Id	User Name		
GroupA	07CORPAUTH1	auth1		
GroupB	07CORPAUTH2	auth2		

17. To approve, press Send OTP button to send OTP to mobile phone.

Enter the OTP received in the Response No. OTP field and press Approve.

Cancellation Reject	
Reject Reason*	<input type="text"/>
Authentication	
Challenge No/Ref. Code	: 275426
Response No/OTP	<input type="text"/> <input type="button" value="Send OTP"/>
<input type="button" value="Back"/> <input type="button" value="Approve"/> <input type="button" value="Reject"/>	

18. When approve the transaction, there will be a message informing you that the transaction has been approved (blue letters). Press the Done button.

• Result Message: In-House Transfer has been successfully approved

In-House Transfer Pending Task Detail Result	
Transaction Reference No.	: 1601061548562736
Document Code	: 935491
On Behalf of Company	: COMPANYTEST07 / บริษัท จีเอ็มพีเอสเอสดี
Debit Account	: 8000167119 / บริษัท ทรู คอร์ปอเรชั่น จำกัด (มหาชน) (THB)
Value Date	: 08-01-2016
Beneficiary Account Type	: Registered Account
Beneficiary Account	: 7002635993 / สาขาเชียงใหม่ (THB)
Amount	: THB 10.00
Total Fee	: THB 0.00
Total Actual Fee	: THB 0.00
Total Debit Amount	: THB 10.00
Service	: Direct Credit
Charge Instruction	: Our
Purpose Code	: Other (Credit)
Customer Reference No. 1	:
Customer Reference No. 2	:
Customer Reference No. 3	:
Payment Detail 1	:
Payment Detail 2	:
Payment Detail 3	:
Payment Detail 4	:
Beneficiary Notification	
Beneficiary Email	: Don't Send
Beneficiary Mobile Phone No.	: Don't Send
Beneficiary Fax No.	: Don't Send

19. You can check the item status after approval by clicking on My Task menu, Transaction Status sub-menu



Company ID: COMPANYTEST07 | Company Name: บริษัท จีเอ็มพีเอสเอสดี | User Name: maker1 | Cash | Trade

BizChannel@CIMB

My Task

- ▶ Pending Task
- ▶ Remote Approval
- ▶ Transaction Status
- ▶ Master Transaction Status

Transaction Status

<input type="radio"/> Transaction Reference No. *	<input type="text"/>
<input type="radio"/> Document Code *	<input type="text"/>
<input type="radio"/> Batch / Customer Reference No. *	<input type="text"/>

20. Pending Execute status means the effective date has not yet been reached and the transaction is pending execution.

Transaction Status

Transaction Reference No. * :
 Document Code * :
 Batch / Customer Reference No. * :
 Date Range * : Created Date Value Date
 05/01/2016 - 06/01/2016 (dd/mm/yyyy)
 Service : ALL
 Company Account :
 Transaction Status : ALL

Last Action Date	Transaction Reference No.	Document Code	Batch / Customer Reference No.	Service	Company Account	Amount	Value Date	Transaction Status
06-01-2016 15:20:19	<u>1601061548562736</u>	935491		In-House Transfer - Direct Credit	8000167119, บริษัทหลักทรัพย์จัดการเงิน(THB)	THB 10.00	08-01-2016	Pending Execute

21. Processing by Bank status means the effective date has been reached. The transaction is in process.

Transaction Status

Transaction Reference No. * :
 Document Code * :
 Batch / Customer Reference No. * :
 Date Range * : Created Date Value Date
 14/12/2015 - 15/12/2015 (dd/mm/yyyy)
 Service : ALL
 Company Account :
 Transaction Status : ALL

Last Action Date	Transaction Reference No.	Document Code	Batch / Customer Reference No.	Service	Company Account	Amount	Value Date	Transaction Status
15-12-2015 17:15:00	<u>1512158453630247</u>	275426	PAY15121501	Bulk Payment Upload - Payroll	7002635993, บริษัทหลักทรัพย์จัดการเงิน(THB)	THB 1,501.50	15-12-2015	Processing by Bank

22. When the status changes to Executed Successfully, it means that the system has successfully transferred the money to the payee.

Transaction Status

Transaction Reference No. * :
 Document Code * :
 Batch / Customer Reference No. * :
 Date Range * : Created Date Value Date
 05/01/2016 - 06/01/2016 (dd/mm/yyyy)
 Service : ALL
 Company Account :
 Transaction Status : ALL

Last Action Date	Transaction Reference No.	Document Code	Batch / Customer Reference No.	Service	Company Account	Amount	Value Date	Transaction Status
06-01-2016 15:46:07	<u>1601061256550908</u>	148036		In-House Transfer - Direct Credit	8000167119, บริษัทหลักทรัพย์จัดการเงิน(THB)	THB 9.00	06-01-2016	Executed Successfully