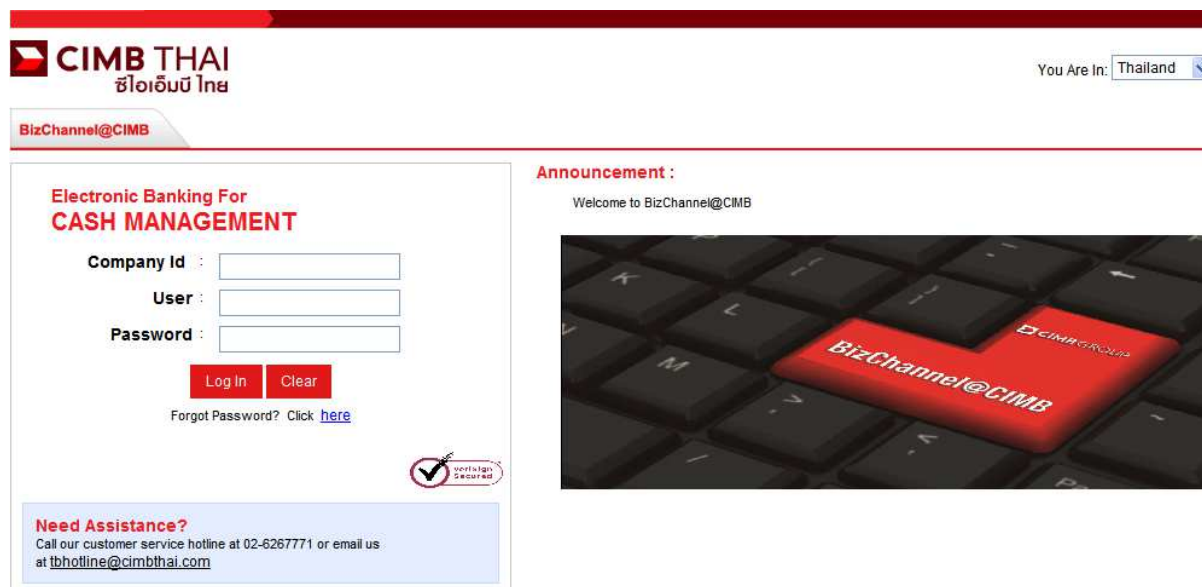## Single Payment for International Remittance

- Single Payment means a payment transfer can be made in a single transaction.

- International Remittance means a money transfer to destination account of overseas banks.

1. Log in to BizChannel@CIMB via the website: https://www.bizchannel.cimbthai.com

2. Click on Single Payment menu and click on International Remittance sub-menu

3. After clicking on International Remittance menu, there are two options provided for transaction creation as follows:

3.1 New means creation of transaction by newly Key-in

3.2 Template means creation of transaction by selecting from template previously created.

Select New Entry and then click on Continue button.

4. The system will display the screen for key-in transfer information. The details are as follows.
   (* means required fields)

4.1 On Behalf of Company   means   selection of a company to enter into a transaction (in case of having a subsidiary company's account)

4.2 Debit Account   means   selection of a payer's account number (click on the magnifying glass)

   means selection of the beneficiary's account number.

There are 2 types as follows:-

4.4.1 Predefined Beneficiary	means selection of account number of other person/juristic person previously recorded from clause 4.3.2 (click on the magnifying glass)
4.4.2 New Entry	means selection of an account number of other person/juristic Person can be saved by selecting the button, Save to Predefined Beneficiary. Enter the desired name and record in the Unique Name.

4.4 Beneficiary Bank/SWIFT Code /Bank Name/Bank Address*	means entering branch code, swift code, bank name, bank address of beneficiary
4.5 Amount	means entering the amount to be transferred.
4.6 Value Date	means entering the date on which the money transfer will be effected
4.7 Exchange Rate	means selection of type of exchange rate
4.8 Foreign Bank Charge	means selection of type of person who pay for the fee
4.9 Purpose of Payment	means entering the purpose of transferring money
4.10 Customer Reference No. 1	means entering customer reference code 1 (maximum 3 codes)
4.11 Contact Person Name	means entering a contact name
4.12 Contact Person Phone Number	means entering a contact phone number
4.13 Contact Person Email	means entering a contact email
4.14 Payment Detail 1	means additional detail 1 (maximum 4)

Beneficiary Information is a section for filling in additional detail of transferee to be recorded in the system (* required field)

Beneficiary Information	
Beneficiary Account No./IBAN/CNAP*	:
Beneficiary Name.*	:
Beneficiary Address 1*	:
Beneficiary Address 2	:
Beneficiary Address 3	:
Zip Code	:
Beneficiary Email	:
Beneficiary Mobile Phone	:
Beneficiary Fax	:

Beneficiary Notification is a section for filling in your email for the Bank to send a notification message to the transferee (optional).

Beneficiary Notification	
(leave blank unless respective notification is required)	
Beneficiary Email	:

Payment Details is for other additional attachments.

Payment Details	
Underlying Documents	: Unspecified

Foreign Exchange Transaction For is a section for filling out additional transfer information in case of transferring more than USD 50,000

Foreign Exchange Transaction Form
Unspecified

☑ I have read the Terms and Conditions for International Remittance and agree to all of the provisions contained within

[Save As Template] [Confirm] [Back]

5. Please click the statement that I have read <u>the Terms and Conditions for International Remittance</u> and agree

6. After completing the transfer information, you can save them in the system. To save the transaction frequently made, press the Save As Template button. The saved template will be shown in section 3.2

7. After completing the transfer information, you can create a transaction by pressing Confirm button.

8. The system will display the transfer details such as the payer's account, the beneficiary's account, the amount, the type of transfer etc., press the Submit button.

International Remittance	
On Behalf of Company	: COMPANYTEST07 / พัชรา จิรรัตน์สถิตดี
Debit Account	: 8000205344 /นาย พัชรา จิรรัตน์สถิตดี (THB)
Beneficiary Account	: 02123456045 /บ. ไก่ฟู้ด จำกัด
Beneficiary Bank/SWIFT Code/Bank Name/Bank Address	: HSBC
Amount	: THB 1,000,000.00
Value Date	: 05/04/2016
Exchange Rate	: Special Rate
Special Selling Rate	: 1000
Forward Contract Rate No.	: 58/2342
Foreign Bank Charge	: Our
Purpose of Payment	: MERCHANTING TRADE (GOODS PAYMENT)
Customer Reference No. 1	:
Customer Reference No. 2	:
Customer Reference No. 3	:
Contact Person Name	:
Contact Person Phone Number	:
Contact Person Email	:
Payment Detail 1	:
Payment Detail 2	:
Payment Detail 3	:
Payment Detail 4	:

Beneficiary Information	
Beneficiary Account No./IBAN/CNAP	: 02123456045
Beneficiary Name.	: บ. ไก่ฟู้ด จำกัด
Beneficiary Address 1	: 147A Argyle Street,
Beneficiary Address 2	: Kowloon City, Kowloon, Hong Ko
Beneficiary Address 3	:
Zip Code	: 34224
Beneficiary Email	: Kowloon@Kowloon.com
Beneficiary Mobile Phone	: +85231297111
Beneficiary Fax	: +85227607608

Beneficiary Notification	
Beneficiary Email	: Kowloon@Kowloon.com

Payment Details	
Underlying Documents	: Unspecified

Foreign Exchange Transaction Form	
Unspecified	

Back   Submit

9. Once the transaction has been submitted successfully, there will be a message awaiting approval of the transaction (blue letter). Press Done button.

International Remittance	
• **Result Message: This transaction is waiting for approval**	
International Remittance Result	
Reference No.	: 1604041899478522
Document Code	: 097465
On Behalf of Company	: COMPANYTEST07 / พัชรา จิรรัตน์สถิตดี
Debit Account	: 8000205344 /นาย พัชรา จิรรัตน์สถิตดี (THB)
Beneficiary Account	: 02123456045 /บ. ไก่ฟู้ด จำกัด
Beneficiary Bank/SWIFT Code/Bank Name/Bank Address	: HSBC
Amount	: THB 1,000,000.00
Value Date	: 05/04/2016
Exchange Rate	: Special Rate
Special Selling Rate	: 1000
Forward Contract Rate No.	: 58/2342
Foreign Bank Charge	: Our
Purpose of Payment	: MERCHANTING TRADE (GOODS PAYMENT)
Customer Reference No. 1	:
Customer Reference No. 2	:
Customer Reference No. 3	:
Contact Person Name	:
Contact Person Phone Number	:
Contact Person Email	:
Payment Detail 1	:
Payment Detail 2	:
Payment Detail 3	:
Payment Detail 4	:

10. You can check the transaction status after uploading by clicking on My Task menu,

Transaction Status sub-menu

11. When the transaction status is changed to Pending Approval, it is waiting for approval of the

transaction. Please notify the approver.

● Transaction approval process

12. The approver logs into the RTB system at BizChannel@CIMB.

   Link : https://www.bizchannel.cimbthai.com
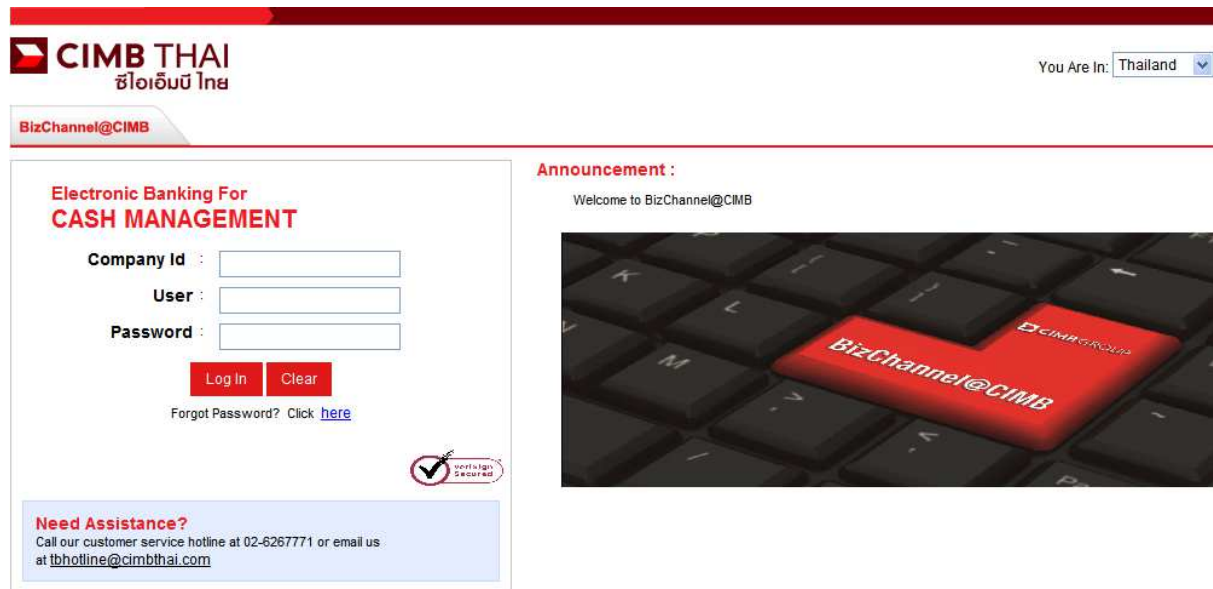
13. The approver can check the items pending approval by clicking on My Task menu, the Pending Task submenu.
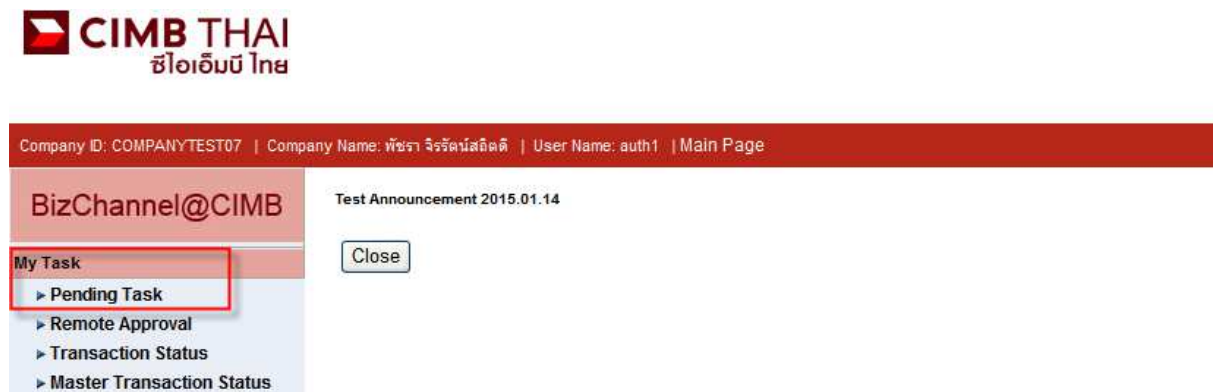
14. The system will display all files pending approval as well as the account number to debit and the balance of each transaction. If you do not want to check the details of beneficiary, click on the box in front of the file and press Approve (several transactions can be approved at once).

All Task Listing			**Verify / Approve**								
Pending Task Listing										1 - 2 of 2 transaction(s)	
No.		**Created Date**	**Document Code**	**Batch / Customer Reference No.**	**Feature**	**On behalf of Company**	**Company Account**	**Transaction Amount**	**Maker User ID / Maker User Name**	**Status**	
1	☐	04-04-2016 15:59:19	097465		International Remittance	COMPANYTEST07 / พัชรา จิรรัตน์สถิตดี	8000205344 / นาย พัชรา จิร รัตน์สถิตดี (THAI BAHT)	THB 1,000,000.00	07CORPMAKER / maker1	Approver Task Advance	
2	☑	04-04-2016 15:54:55	732685		International Remittance	COMPANYTEST07 / พัชรา จิรรัตน์สถิตดี	7002635993 / สิไขขัชฟ์ ขดขฟ์ะฝ่า (THAI BAHT)	THB 50,000.00	07CORPMAKER / maker1	Approver Task Advance	
										Approve	Reject

After pressing Approve, press Send OTP button to send OTP to mobile phone.

Enter the OTP received in the Response No. OTP field and press Submit.

Check Authentication Type - Windows Internet ...

Authentication

Challenge No/Ref. Code : 732685

Response No/OTP [ ] Send OTP

Submit Cancel

15. After pressing approve, the system will show Approval Status as A = Approved.

Verify / Approve													
Pending Task													
Payment Management													
No.	**Created Date**	**Document Code**	**Batch / Customer Reference No.**	**Feature**	**On behalf of Company**	**Company Account**	**Beneficiary Account**	**Transaction Amount**	**Beneficiary Bank**	**Value Date**	**Maker User ID / Maker User Name**	**Status**	**Approval Status**
1	04-04-2016 15:54:55	732685		International Remittance	COMPANYTEST07 / พัชรา จิรรัตน์สถิตดี	7002635993 / สิไขขัชฟ์ ขดขฟ์ะฝ่า (THAI BAHT)	111111111 / test1 test1	THB 50,000.00		05-04-2016	07CORPMAKER / maker1	Approver Task Advance	A

*Note
A = Approved
P = Pending Approve
S = Executed with Successful
F = Executed with Failure
R = Rejected
D = Deleted
W = Withdrawn

Print Save As Approve / Reject others

16. If you want to check the details of the payee first, click on Document Code.

No.		Created Date	Document Code	Batch / Customer Reference No.	Feature	On behalf of Company	Company Account	Transaction Amount	Maker User ID / Maker User Name	Status
								1 - 1 of 1 transaction(s)		
1	☐	04-04-2016 15:59:19	097465		International Remittance	COMPANYTEST07 / พัชรา จิรรัตน์สถิตดี	8000205344 / นาย พัชรา จิร รัตน์สถิตดี (THAI BAHT)	THB 1,000,000.00	07CORPMAKER / maker1	Approver Task Advance

Approve   Reject

17. The system will display more details such as the payer's account, the beneficiary's account, the payment amount, the transaction executor, approval conditions, etc.

International Remittance

Reference No.	: 1604041899478522
Document Code	: 097465

Transaction Detail

On Behalf of Company	: COMPANYTEST07 - พัชรา จิรรัตน์สถิตดี
Debit Account	: 8000205344 /นาย พัชรา จิรรัตน์สถิตดี (THB)
Beneficiary Account	: 02123456045 /บ. ไก่ฟู่ด จำกัด
Beneficiary Bank/SWIFT Code/Bank Name/Bank Address	: HSBC
Amount	: THB 1,000,000.00
Value Date	: 05-04-2016
Exchange Rate	: Special Rate
Special Selling Rate	: 1000
Forward Contract Rate No.	: 58/2342
Foreign Bank Charge	: Our
Purpose of Payment	: MERCHANTING TRADE (GOODS PAYMENT)
Customer Reference No. 1	:
Customer Reference No. 2	:
Customer Reference No. 3	:
Contact Person Name	:
Contact Person Phone Number	:
Contact Person Email	:
Payment Detail 1	:
Payment Detail 2	:
Payment Detail 3	:
Payment Detail 4	:

Beneficiary Information

Beneficiary Account No./IBAN/CNAP	: 02123456045
Beneficiary Name.	: บ. ไก่ฟู่ด จำกัด
Beneficiary Address 1	: 147A Argyle Street,
Beneficiary Address 2	: Kowloon City, Kowloon, Hong Ko
Beneficiary Address 3	:
Zip Code	: 34224
Beneficiary Email	: Kowloon@Kowloon.com
Beneficiary Mobile Phone	: +85231297111
Beneficiary Fax	: +85227607608

Beneficiary Notification

Beneficiary Email	: Kowloon@Kowloon.com

Payment Details

Underlying Documents	: Unspecified

Foreign Exchange Transaction Form

Unspecified

Approval History List

Approved Date	User Id	Status	User Level
2016-04-04 15:59:19	07CORPMAKER	Created	

Reject Reason:

Authentication

Challenge No/Ref. Code	: 097465
Response No/OTP	Send OTP

Back   Approve   Reject

18. To approve, press Send OTP button to send OTP to mobile phone.

Enter the OTP received in the Response No. OTP field and press Approve.

19. When approve the transaction, there will be a message informing you that the transaction has been

approved (blue letters). Press the Done button.

International Remittance	
• **Result Message: International Remittance has been successfully approved**	
Reference No.	: 1604041899478522
Document Code	: 097465
Transaction Detail	
On Behalf of Company	: COMPANYTEST07 - พัชรา จิรรัตน์สถิตติ
Debit Account	: 8000205344 /นาย พัชรา จิรรัตน์สถิตติ (THB)
Beneficiary Account	: 02123456045 /บ. ไก่ฟู้ด จำกัด
Beneficiary Bank/SWIFT Code/Bank Name/Bank Address	: HSBC
Amount	: THB 1,000,000.00
Value Date	: 05-04-2016
Exchange Rate	: Special Rate
Special Selling Rate	: 1000
Forward Contract Rate No.	: 58/2342
Foreign Bank Charge	: Our
Purpose of Payment	: MERCHANTING TRADE (GOODS PAYMENT)
Customer Reference No. 1	:
Customer Reference No. 2	:
Customer Reference No. 3	:
Contact Person Name	:
Contact Person Phone Number	:
Contact Person Email	:
Payment Detail 1	:
Payment Detail 2	:
Payment Detail 3	:
Payment Detail 4	:
Beneficiary Information	
Beneficiary Account No./IBAN/CNAP	: 02123456045
Beneficiary Name.	: บ. ไก่ฟู้ด จำกัด
Beneficiary Address 1	: 147A Argyle Street,
Beneficiary Address 2	: Kowloon City, Kowloon, Hong Ko
Beneficiary Address 3	:
Zip Code	: 34224
Beneficiary Email	: Kowloon@Kowloon.com
Beneficiary Mobile Phone	: +85231297111
Beneficiary Fax	: +85227607608
Beneficiary Notification	
Beneficiary Email	: Kowloon@Kowloon.com
Payment Details	
Underlying Documents	: Unspecified
Foreign Exchange Transaction Form	
Unspecified	

Print Save As Done

20. You can check the item status after approval by clicking on My Task menu, Transaction Status sub-menu

21. Pending Execute status means the transaction is pending execution

22. When the status changes to Executed Successfully, it means that the system has successfully transferred the money to the payee.

11

How to check the transaction completion

1. Log in and click on Transaction Status menu and search the file.

2. Click on Transaction Reference No.

3. Check the details of status by clicking on Action Date.

4. Click on Executed Successfully to check the status of debiting from the company account.

Transaction History						
Executed Date	**Reference No.**	**Credited Account**	**Debited Account**	**Total Amount**	**Successful / Failed**	**Reason**
06-01-2016 15:46:17	1601061256550908	7002635993/ สิไขชัชต์ ฉลฺขทฺะฝฺา (THAI BAHT)	8000167119/ มจิทณฺร์ พุชชงานฺุลัขทฺ (THAI BAHT)	9.00	Success	

Close

Download Specification
File Format : [CSV ▾]

CSV
TXT
XLS

Download

How to print Debit Advice, Credit Advice and Fee Receipt

1. Log in and click on the Transaction Status menu and find the file.

2. Click on Transaction Reference No.

3. Then scroll down. You will see the menu to print Debit Advice, Credit Advice and Fee Receipt.

Beneficiary Mobile Phone No.	: Don't Send				
Beneficiary Fax No.	: Don't Send				

Approval History List

Approved Date	User Id	Status		User Level	
2016-01-06 15:43:42	07CORPMAKER	Created			
2016-01-06 15:46:06	07CORPAUTH1	APPROVED		1	

Approval Matrix List

Schema	Number of Approval	Number of User	Company	User Group
SchemaA	1	1	พัชรา จิรรัตน์สถิตดี (COMPANYTEST07)	GroupA
		OR		
SchemaB	1	1	พัชรา จิรรัตน์สถิตดี (COMPANYTEST07)	GroupB

Approver List

User Group	User Id	User Name
GroupA	07CORPAUTH1	auth1
GroupB	07CORPAUTH2	auth2

[Debit Advice] [Credit Advice] [Fee Receipt] [Print]

Transaction History

Action Date	Action Type	Action By	Amount		Successful/Failed	Transaction Status
06-01-2016 15:46:07	Execute	System	THB	9.00	Success	Executed Successfully
06-01-2016 15:45:59	Approve	07CORPAUTH1 - auth1	THB	9.00	Success	Pending Execute
06-01-2016 15:43:42	Create	07CORPMAKER - maker1	THB	9.00	Success	Pending Approval