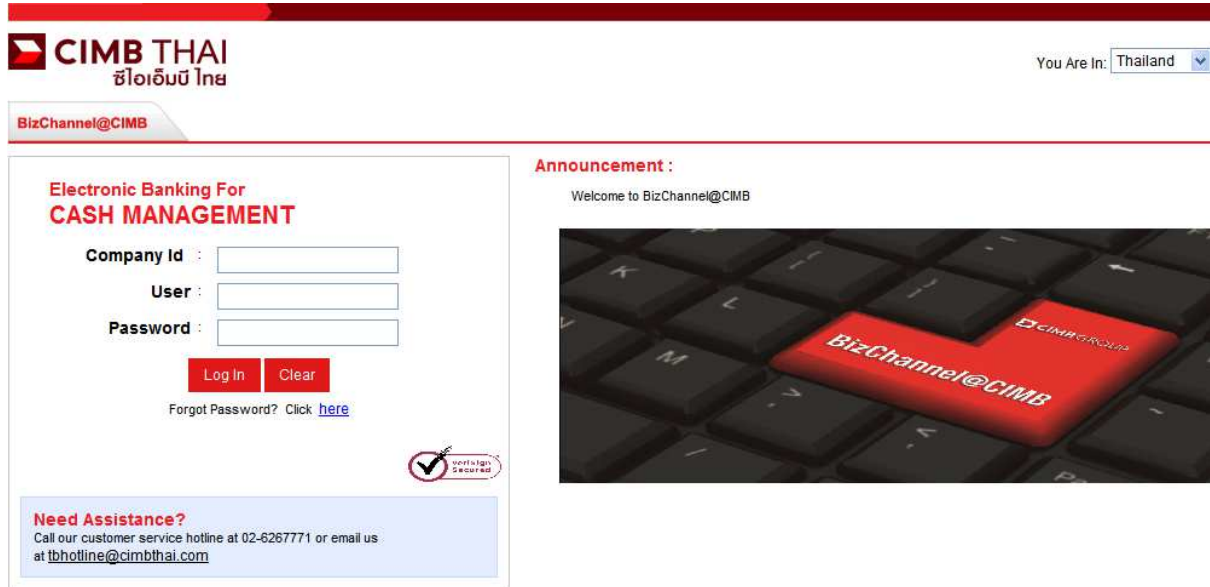


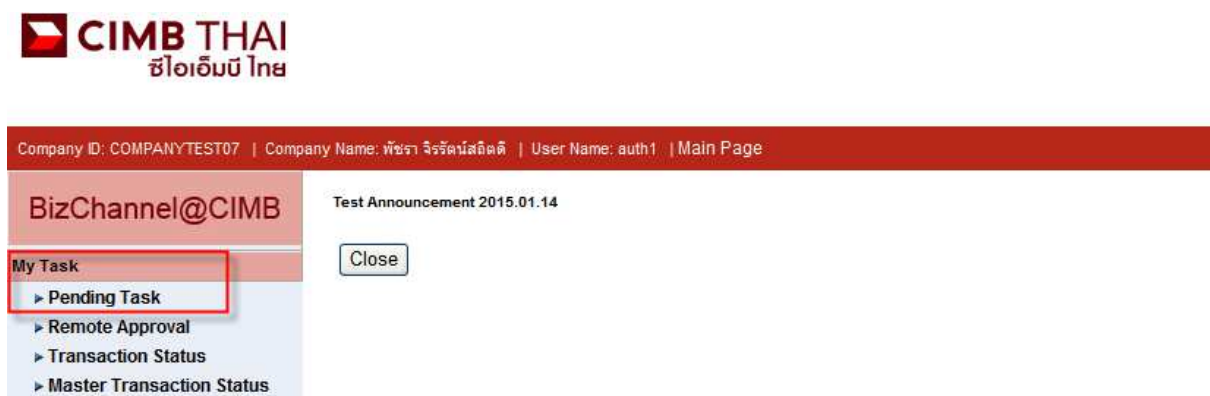
How to approve a transaction in case of exceeding cut off time

- Approval process

1. The approver logs in to BizChannel@CIMB via the website <https://www.bizchannel.cimbthai.com>



2. The approver can check the items pending approval by clicking on My Task menu, Pending Task sub menu.



3. The system will display a list of all items pending approval. The items that have exceeded cut off time will not be able to press Approve button on this screen.

Company ID: COMPANYTEST08 | Company Name: QWERTYUIOPASD QWERTYUIOPASD QWERTYUIOPASD QWERTYUIOPASD QWERTYUIOPASD | User Name: 08Auth1 | Main Page | Favourite Menu | About | Last Login: 2017-11-30 17:10:13.0

BizChannel@CIMB

My Task / Pending Task /

All Task Listing | Verify / Approve

Pending Task Listing 1 - 1 Of 1 transaction(s)

No.	Created Date	Document Code	Batch / Customer Reference No.	Feature	On behalf of Company	Company Account	Transaction Amount	Maker User ID / Maker User Name	Status
1	28-11-2017 17:50:37	566056		Bulk Payment Upload	COMPANYTEST08 / QWERTYUIOPASD QWERTYUIOPASD QWERTYUIOPASD QWERTYUIOPASD	8000101452 / IPY / OFLMHE VSPD (THAI BAHT)	THB 6,957.06	08CORPMAKER / 08Maker1	Approver Task Advance

Approve | Reject

4. Click on Document Code of the transaction to be approved to move to the next page.

Company ID: COMPANYTEST08 | Company Name: QWERTYUIOPASD QWERTYUIOPASD QWERTYUIOPASD QWERTYUIOPASD QWERTYUIOPASD | User Name: 08Auth1 | Main Page | Favourite Menu | About | Last Login: 2017-11-30 17:10:13.0

BizChannel@CIMB

My Task / Pending Task /

All Task Listing | Verify / Approve

Pending Task Listing 1 - 1 Of 1 transaction(s)

No.	Created Date	Document Code	Batch / Customer Reference No.	Feature	On behalf of Company	Company Account	Transaction Amount	Maker User ID / Maker User Name	Status
1	28-11-2017 17:50:37	566056		Bulk Payment Upload	COMPANYTEST08 / QWERTYUIOPASD QWERTYUIOPASD QWERTYUIOPASD QWERTYUIOPASD	8000101452 / IPY / OFLMHE VSPD (THAI BAHT)	THB 6,957.06	08CORPMAKER / 08Maker1	Approver Task Advance

Approve | Reject

5. The system will show the original effective date. Press Send OTP button to send OTP to the mobile phone and enter OTP number in the Response No. OTP field and then press Approve button.

Company ID: COMPANYTEST08 | Company Name: QWERTYUIOPASD QWERTYUIOPASD QWERTYUIOPASD QWERTYUIOPASD QWERTYUIOPASD | User Name: 08Auth1 | Main Page | Favourite Menu | About | Last Login: 2017-11-30 17:10:13.0

BizChannel@CIMB

Bulk Payment Upload

File Detail

Transaction Reference No. : 171129516586095	Total Amount : 6,957.06 THB
Document Code : 566056	Total Fee : 4,800.00 THB
On Behalf of Company : COMPANYTEST08 / QWERTYUIOPASD QWERTYUIOPASD QWERTYUIOPASD QWERTYUIOPASD	Total Actual Fee : 4,800.00 THB
File Format Name : TXT	Total Debit Amount : 11,937.06 THB
File Type : Encrypted	
File Upload : PAY/20171129164438.txt	
Uploaded By : 08CORPMAKER	
Total Records : 999	
Service : Payroll	
Value Date : 28-11-2017	

Approval History List

Approved Date	User Id	Status	User Level
2017-11-29 17:50:49	08CORPMAKER	Created	

Approval Matrix List

Schema	Number of Approval	Number of User	Company	User Group
AUTH01	1	1	QWERTYUIOPASD QWERTYUIOPASD QWERTYUIOPASD QWERTYUIOPASD (COMPANYTEST08)	GROUPA-APPROVE

Approver List

User Group	User Id	User Name
GROUPA-APPROVE	08CORPAUTH1	08Auth1

Authentication

Challenge No/Ref. Code : 566056

Response No/OTP : Send OTP

Back | Approve | Reject

6. Click Ok

10.104.20.234:8001 says:
Click OK to Approve

OK Cancel

Company ID: COMPANYTEST08 | Company Name: QWERTYUIOPASD QWERTYUIOPASD QWERTYUIOPASD

BizChannel@CIMB

Bulk Payment Upload

File Detail

Transaction Reference No.	: 171129516586095	Total Amount	: 6,957.06 THB
Document Code	: 566056	Total Fee	: 4,980.00 THB
On Behalf of Company	: COMPANYTEST08 / QWERTYUIOPASD QWERTYUIOPASD	Total Actual Fee	: 4,980.00 THB
		Total Debit Amount	: 11,937.06 THB

File Format Name : TXT
File Type : Encrypted
File Upload : PAY20171129164438.bt
Uploaded By : 08CORPMAKER
Total Records : 996
Service : Payroll
Value Date : 29-11-2017

Approval History List

Approved Date	User Id	Status	User Level
2017-11-29 17:50:49	08CORPMAKER	Created	

Approval Matrix List

Schema	Number of Approval	Number of User	Company	User Group
AUTH01	1	1	QWERTYUIOPASD QWERTYUIOPASD QWERTYUIOPASD (COMPANYTEST08)	GROUPA-APPROVE

Approver List

User Group	User Id	User Name
GROUPA-APPROVE	08CORPAUTH1	08Auth1

Authentication

Challenge No/Ref. Code : 566056
Response No/OTP : *****

Back Approve Reject

7. The system will notify you to postpone the effective date to the next business day. Click Ok.

10.104.20.234:8001 says:
This transaction cannot be process because Value Date should not be past date
Do you want to process on the next day 01/12/2017 ?

OK Cancel

Message: Value date should not be past date, the next working day is 01-12-2017

Company ID: COMPANYTEST08 | Company Name: QWERTYUIOPASD QWERTYUIOPASD QWERTYUIOPASD

BizChannel@CIMB

Bulk Payment Upload

File Detail

Transaction Reference No.	: 171129516586095	Total Amount	: 6,957.06 THB
Document Code	: 566056	Total Fee	: 4,980.00 THB
On Behalf of Company	: COMPANYTEST08 / QWERTYUIOPASD QWERTYUIOPASD	Total Actual Fee	: 4,980.00 THB
		Total Debit Amount	: 11,937.06 THB

File Format Name : TXT
File Type : Encrypted
File Upload : PAY20171129164438.bt
Uploaded By : 08CORPMAKER
Total Records : 996
Service : Payroll
Value Date : 29-11-2017

Approval History List

Approved Date	User Id	Status	User Level
2017-11-29 17:50:49	08CORPMAKER	Created	

Approval Matrix List

Schema	Number of Approval	Number of User	Company	User Group
AUTH01	1	1	QWERTYUIOPASD QWERTYUIOPASD QWERTYUIOPASD (COMPANYTEST08)	GROUPA-APPROVE

Approver List

User Group	User Id	User Name
GROUPA-APPROVE	08CORPAUTH1	08Auth1

Authentication

Challenge No/Ref. Code : 566056
Response No/OTP :

Waiting for 10.104.20.234...

Back Approve Reject

8. The system will notify you of the successful approval result (Successfully Approved) and change the effective date to the next business day.

The screenshot shows the 'Bulk Payment Upload' section of the BizChannel@CIMB interface. At the top, a message states: 'Result Message: Bulk Payment Upload has been successfully approved'. Below this, a 'File Detail' table provides the following information:

Transaction Reference No.	: 1711295165886095	Total Amount	: 6,957.06 THB
Document Code	: 568256	Total Fee	: 4,990.00 THB
On Behalf of Company	: COMPANY/TEST08 / QWERTYUIOPASD QWERTYUIOPASD	Total Actual Fee	: 4,990.00 THB
File Format Name	: TXT	Total Debit Amount	: 11,937.06 THB
File Type	: Encrypted		
File Upload	: PKI 201711129164438.txt		
Uploaded By	: DSCORPMAKER		
Total Records	: 999		
Service	: Payroll		
Value Date	: 01-12-2017		

At the bottom right of the interface, there are buttons for 'Print', 'Save As', and 'Done'.

Transaction approval process is completed.

- The approver can check the status of approval by clicking “MY Task” menu
Sub Menu of Transaction Status



Company ID: COMPANYTEST07 | Company Name: บริษัท จีระภัณฑ์ผลิตภัณฑ์ | User Name: maker1 | Cash | Trade

BizChannel@CIMB

Transaction Status

My Task

- ▶ Pending Task
- ▶ Remote Approval
- ▶ **Transaction Status**
- ▶ Master Transaction Status

Transaction Reference No. *
 Document Code *
 Batch / Customer Reference No. *

- Pending Debit Status refer to a transaction not yet effective and is pending for processed

Transaction Status

Transaction Reference No. *
 Document Code *
 Batch / Customer Reference No. *
 Date Range *

 Created Date Value Date

 19/01/2016 - 20/01/2016 (dd/mm/yyyy)

 Service: ALL

 Company Account:

 Transaction Status: ALL

Search

Last Action Date	Transaction Reference No.	Document Code	Batch / Customer Reference No.	Service	Company Account	Amount	Value Date	Transaction Status
20-01-2016 16:16:31	1601201602090978	295744		Bulk Payment Upload - SMART Credit Next Day	8000102180, MHR LGCE CNRR(THB)	THB 360.00	22-01-2016	Pending Debit

12. Processing by Bank Status refer to a transaction that has reached effective date

Transaction Status

Transaction Reference No. * :
 Document Code * :
 Batch / Customer Reference No. * :
 Date Range * : Created Date Value Date
 : 14/12/2015 - 15/12/2015 (dd/mm/yyyy)
 Service : ALL
 Company Account :
 Transaction Status : ALL

Last Action Date	Transaction Reference No.	Document Code	Batch / Customer Reference No.	Service	Company Account	Amount	Value Date	Transaction Status
15-12-2015 17:15:00	1512158453630247	275426	PAY15121501	Bulk Payment Upload - Payroll	7002635993, สโมสรกีฬา (THB)	THB 1,501.50	15-12-2015	Processing by Bank

13. The system transfers the fund successfully when the status changes to “Executed Successfully”

Transaction Status

Transaction Reference No. * :
 Document Code * :
 Batch / Customer Reference No. * :
 Date Range * : Created Date Value Date
 : 14/12/2015 - 15/12/2015 (dd/mm/yyyy)
 Service : ALL
 Company Account :
 Transaction Status : ALL

Last Action Date	Transaction Reference No.	Document Code	Batch / Customer Reference No.	Service	Company Account	Amount	Value Date	Transaction Status
15-12-2015 17:15:00	1512158453630247	275426	PAY15121501	Bulk Payment Upload - Payroll	7002635993, สโมสรกีฬา (THB)	THB 1,501.50	15-12-2015	Executed Successfully