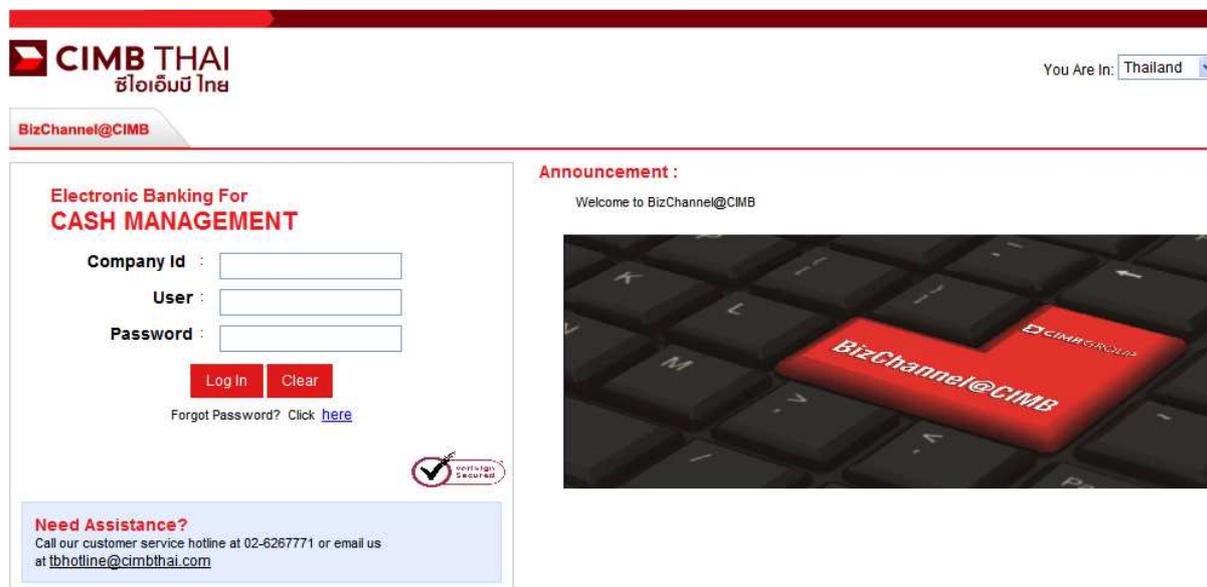


How to approve a transaction in BizChannel@CIMB by SMS OTP (One Time Password)

- Approval process

1. The approver logs in to BizChannel@CIMB via the website <https://www.bizchannel.cimbthai.com>



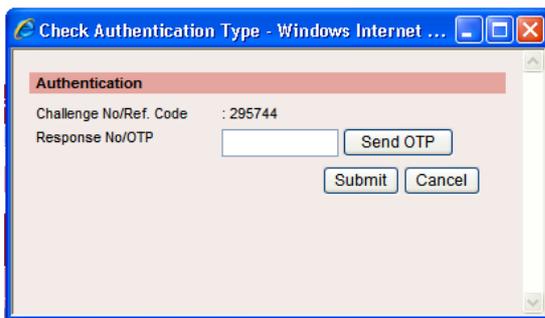
2. The approver can check the items pending approval by clicking on My Task menu, Pending Task sub menu.



3. The system will display all files pending approval, a debit account number and balance of each file. If you do not want to check the details of transferee, click on the box in front of the file and press Approve (several files can be approved at once).

All Task Listing		Verify / Approve								
Pending Task Listing										1 - 1 of 1 transaction(s)
No.	<input type="checkbox"/>	Created Date	Document Code	Batch / Customer Reference No.	Feature	On behalf of Company	Company Account	Transaction Amount	Maker User ID / Maker User Name	Status
1	<input checked="" type="checkbox"/>	20-01-2016 11:30:25	295744		Bulk Payment Upload	COMPANYTEST09 / QWERTYUIOPASD QWERTYUIOPASD QWERTYUIOPASD QWERTYUIOPASD QWERTYUIOPASD	8000102180 / MHR LGCE CNRR (THAI BAHT)	THB 360.00	09CORPMAKER / maker1	Approver Task Advance

After pressing Approve, press Send OTP button to send OTP to mobile phone. Enter the OTP received in the Response No. OTP field and press Submit.



4. After pressing approve, the system will show Approval Status as A = Approved.

Verify / Approve														
Pending Task														
Bulk/Payroll Payment Management														
No.	Created Date	Document Code	Batch / Customer Reference No.	Feature	On behalf of Company	Company Account	Beneficiary Account	Total Record	Transaction Amount	Beneficiary Bank	Value Date	Maker User ID / Maker User Name	Status	Approval Status
1	15-12-2015 16:24:09	275426	PAY15121501	Bulk Payment Upload	COMPANYTEST07 / บริษัทฯ จำกัด	7002635993 / สาขาเชียงใหม่ (THAI BAHT)	Multiple Beneficiaries	5	THB 1,501.50	CIMB Thai	15-12-2015	07CORPMAKER / maker1	Approver Task Advance	A

*Note
 A = Approved
 P = Pending Approve
 S = Executed with Successful
 F = Executed with Failure
 R = Rejected
 D = Deleted
 W = Withdrawn

5. If you want to check the details of transferee first, click on Document Code.

All Task Listing		Verify / Approve								
Pending Task Listing										
No.	<input type="checkbox"/>	Created Date	Document Code	Batch / Customer Reference No.	Feature	On behalf of Company	Company Account	Transaction Amount	Maker User ID / Maker User Name	Status
1	<input type="checkbox"/>	20-01-2016 11:30:25	295744		Bulk Payment Upload	COMPANYTEST09 / QWERTYUIOPASD QWERTYUIOPASD QWERTYUIOPASD QWERTYUIOPASD	8000102180 / MHR LGCE CNRR (THAI BAHT)	THB 360.00	09CORPMAKER / maker1	Approver Task Advance

1 - 1 of 1 transaction(s)

6. The system will show more detail such as a number of transaction, an account number of transferee, a person undertaking transaction, an approval conditions, etc.

Bulk Payment Upload				
File Detail				
Transaction Reference No.	: 1601201602090978	Total Amount	: 360.00 THB	
Document Code	: 295744	Total Fee	: 59.31 THB	
On Behalf of Company	: COMPANYTEST09 / QWERTYUIOPASD QWERTYUIOPASD QWERTYUIOPASD QWERTYUIOPASD QWERTYUIOPASD QWERTYUIOPASD	Total Actual Fee	: 59.31 THB	
		Total Debit Amount	: 419.31 THB	
File Format Name	: TXT			
File Type	: Encrypted			
File Upload	: 20160120112826.bt			
Uploaded By	: 09CORPMAKER			
Total Records	: 3			
Service	: SMART Credit Next Day			
Value Date	: 22-01-2016			
Approval History List				
Approved Date	User Id	Status	User Level	
2016-01-20 11:30:25	09CORPMAKER	Created		
2016-01-20 11:36:55	09CORPVERIFY	Verified	1	
Approval Matrix List				
Schema	Number of Approval	Number of User	Company	User Group
SchemaAB	2	1	QWERTYUIOPASD QWERTYUIOPASD QWERTYUIOPASD QWERTYUIOPASD (COMPANYTEST09)	Group A
		1	QWERTYUIOPASD QWERTYUIOPASD QWERTYUIOPASD QWERTYUIOPASD (COMPANYTEST09)	Group B
		OR		
SchemaC	1	1	QWERTYUIOPASD QWERTYUIOPASD QWERTYUIOPASD QWERTYUIOPASD (COMPANYTEST09)	Group C
Approver List				
User Group	User Id	auth	User Name	
Group A	09CORPAUTH1	auth1		
Group B	09CORPAUTH2	auth2		
Group C	09CORPAUTH3	auth3		

7. You can check detail of transferee by clicking Total Records.

Bulk Payment Upload

Group Detail										
<input type="checkbox"/>	No.	Value Date	Service	Beneficiary Account No.	Beneficiary Name	Charge Instruction	Amount (THB)	Fee Amount (THB)	Actual Fee Amount (THB)	Debit Amount (THB)
<input type="checkbox"/>	1	22-01-2016	SMART Credit Next Day	1472583690	บริษัท โกลบอล ฟิแนนซ์	Our	110.00	19.77	19.77	129.77
<input type="checkbox"/>	2	22-01-2016	SMART Credit Next Day	2583691470	สหกรณ์ ธกษวิสาหกิจ	Our	120.00	19.77	19.77	139.77
<input type="checkbox"/>	3	22-01-2016	SMART Credit Next Day	3691472580	Rachel Keith	Our	130.00	19.77	19.77	149.77

8. To approve it, press the Send OTP button to send the OTP to the mobile phone.

Enter the OTP received in the Response No. OTP field and press Approve.

Cancellation Reject

Reject Reason*

Authentication

Challenge No/Ref. Code : 295744

Response No/OTP

9. When the transaction is approved, there will be a message informing you that the transaction has been approved (blue letters). Press the Done button.

Bulk Payment Upload

• Result Message: Bulk Payment Upload has been successfully approved

File Detail			
Transaction Reference No.	: 1601201602090978	Total Amount	: 360.00 THB
Document Code	: 295744	Total Fee	: 59.31 THB
On Behalf of Company	: COMPANYTEST09 / QWERTYUIOPASD QWERTYUIOPASD QWERTYUIOPASD QWERTYUIOPASD QWERTYUIOPASD	Total Actual Fee	: 59.31 THB
		Total Debit Amount	: 419.31 THB
File Format Name	: TXT		
File Type	: Encrypted		
File Upload	: 20160120112826.bt		
Uploaded By	: 09CORPMAKER		
Total Records	: 3		
Service	: SMART Credit Next Day		
Value Date	: 22-01-2016		

10. You can check the transaction status after being approved by clicking on My Task menu, Transaction Status sub-menu



Company ID: COMPANYTEST07 | Company Name: บริษัท จีระภัณฑ์ผลิตภัณฑ์ | User Name: maker1 | Cash | Trade

BizChannel@CIMB

Transaction Status

My Task

- ▶ Pending Task
- ▶ Remote Approval
- ▶ **Transaction Status**
- ▶ Master Transaction Status

Transaction Reference No. *
 Document Code *
 Batch / Customer Reference No. *

11. Pending Debit status means the effective date has not yet been reached. The transaction is in process.

Transaction Status

Transaction Reference No. *
 Document Code *
 Batch / Customer Reference No. *
 Date Range *

Created Date Value Date
 19/01/2016 - 20/01/2016 (dd/mm/yyyy)

Service: ALL
 Company Account: [input]
 Transaction Status: ALL

Last Action Date	Transaction Reference No.	Document Code	Batch / Customer Reference No.	Service	Company Account	Amount	Value Date	Transaction Status
20-01-2016 16:16:31	1601201602090978	295744		Bulk Payment Upload - SMART Credit Next Day	8000102180, MHR LGCE CNRR(THB)	THB 360.00	22-01-2016	Pending Debit

12. Processing by Bank status means the effective date has been reached. It is in process of money transfer.

Transaction Status

Transaction Reference No. * :
 Document Code * :
 Batch / Customer Reference No. * :
 Date Range * : Created Date Value Date
 : 14/12/2015 - 15/12/2015 (dd/mm/yyyy)
 Service : ALL
 Company Account :
 Transaction Status : ALL

Last Action Date	Transaction Reference No.	Document Code	Batch / Customer Reference No.	Service	Company Account	Amount	Value Date	Transaction Status
15-12-2015 17:15:00	1512158453630247	275426	PAY15121501	Bulk Payment Upload - Payroll	7002635993, สโมสรกีฬา (THB)	THB 1,501.50	15-12-2015	Processing by Bank

13. When the file status changes to Executed Successfully, the system has successfully transferred money to a recipient.

Transaction Status

Transaction Reference No. * :
 Document Code * :
 Batch / Customer Reference No. * :
 Date Range * : Created Date Value Date
 : 14/12/2015 - 15/12/2015 (dd/mm/yyyy)
 Service : ALL
 Company Account :
 Transaction Status : ALL

Last Action Date	Transaction Reference No.	Document Code	Batch / Customer Reference No.	Service	Company Account	Amount	Value Date	Transaction Status
15-12-2015 17:15:00	1512158453630247	275426	PAY15121501	Bulk Payment Upload - Payroll	7002635993, สโมสรกีฬา (THB)	THB 1,501.50	15-12-2015	Executed Successfully